

TO OWNERS AND/OR OCCUPIERS:

Subject: 3335 Valley Dr Temporary Use Permit - Notice of Intent

In accordance with the provisions of the Community Charter, this notice is to advise the public of Council's intent to consider a temporary use permit

WHEN: 3:00 PM December 16, 2025
WHERE: Sun Peaks Centre – 3200 Valley Drive, Sun Peak, BC
WHY: Council is considering issuance of Temporary Use Permit No. TUP2025-004 at 3335 Valley Dr (Parcel S).

What is Temporary Use Permit No. TUP-2025-004?

TUP-2025-004, if approved, would permit commercial parking on the green space located at 3335 Valley Dr (Parcel S). The following are the proposed conditions for the TUP:

- The green space shall be maintained at its current standard in spring, summer and fall.
- Parking to be open for daytime use only. Access gate to be locked overnight, and the hours shall be posted onsite.
- The green space shall not be used as parking during spring melt or during high wildfire risk windows, where vehicles may cause grass fires by parking.



All persons who believe that their interest in property may be affected by the proposed Permit may make written submissions on this matter (via any of the below options) by 4PM December 11, 2025. The entire content of all submissions will be made public and form a part of the public record on this matter. Late submissions will not be included in the agenda packages but may be circulated to Council.

Additionally, Council may provide an opportunity for submissions from the floor in the Regular Council meeting.

How do I get more information?

A copy of the proposed Permit and all supporting information can be inspected from 8:30 a.m. to 4:00 p.m., Monday - Friday at our office until 12:00 p.m. until the day of the Council meeting; or please contact us via any of the below options.

No representations will be received by Council after the Council meeting has been concluded.

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